

Education Committee Minutes
December 16, 2014 @ 6:30
St. Patrick's School

Attendance: Lynn Huebsch, Michelle Heckmann, Megan Gerard, Paula O'Brien, Laura Anderson, Karen Vivian, Jenn Miller, Amy Wilson, Jim Burns, Nicky Loch, Dan Bell, Father John Gerritts

I. Prayer-DB

II. Introductions

A. The committee members introduced themselves with regard to their relation to the school and parish as well as their drive as a committee member.

DB introduced himself to the committee-most recently was principal at St. Pascal's, an urban inner city school in St. Paul for 3 years. Prior to this he was principal at Our Lady of the Lake for 4 years-this school is in our diocese. He also taught at Grantsburg grades 1, 2, and 3 while also completing his principal internship. Education is from UW-Riverfalls, born and raised in Summerset, and has served on the Summerset School Board. Has a professional history of joining a school mid-year at two of his past positions. Well experienced with Curriculum development per standards, teacher mentorship, standardized testing. From his 15 years in the education profession, he has a lot to offer. Most importantly he desires a long-term position here.

III. Principal Report

A. Looking into changing to Google for electronic support for the school-calendars and emails.

B. Has and is meeting with all staff one on one. What they value most at St. Patrick's and what they would not like to see continue.

C. Sue's main function is to focus on the running of the office. Her current focus is streamlining office work. Job descriptions are being written and hiring of new staff member to start in January.

D. Safety and Security of students is the number one goal.

E. Met with Superintendent and asked that all documents and binders be redelivered to us so that we are up to date with the diocese.

F. RenWeb is being reviewed to see if it is something we should be continuing with.

G. Health notifications, behavior reports, work flow, ICPs, calendar for the school, etc. all operating functions are being reviewed and reorganized. Accountability and truthfulness about the past and an appropriate action plan will be put in place to move us forward. Change is coming.

H. Town Hall meetings with grade levels appropriate audiences are being scheduled.

I. Committee was asked what he ought to be addressing and changing.

1. Reenrollment discussion began, perhaps pairing it with town hall or to perhaps wait.
2. Staffing concerns and issues were discussed.

IV. Pastor Report

A. Tuition Rates 2015-16

1. Discussion on how competitive we are with our peer schools.
2. To be set for reenrollment in January.

V. Strategic Planning Process

-Committee is to continue with the process, DB will participate in the subcommittee meetings.

A. Review of work since last meeting

Technology (JB) much is being reviewed by this committee including servers and a comparison of desktops vs. laptops. Email is a chief area where change is needed. Calendaring of the building is also a high concern. We need a higher level operating system-which would solve several of these situations. Also considering systems that could tie in to the phone system.

Advancement (KV) has composed its vision statement and is setting goals. From the goals an annual programming and organizational flow chart will follow. A January meeting has been set.

Finance and Facilities will meet in January.

Differential Learning (MG) Research on IEPs and accommodations made at other schools is ongoing. They will visit Hill Murray and Trinity to see their IEP process and implementation of accommodations. In January they will meet with the School Psychologist from Willow River and discuss the process and our concerns. They are discussing and researching intake processes for students coming in with needs and how we can utilize what other private schools are doing-our peers. They will be looking into the GOAL program created by our Diocese and how much of it could be utilized and implemented by our LEAD team. Concerns have also arose over our door alarms and answers will come as to have them all working properly.

Creating Young Disciples (LH) a strong committee has formed. They are looking into bringing prayer beyond the mass and into all parts of the student's day. Want to be sure students are learning about faith and servant based leadership and going forward and acting as Young Disciples. They want to work on training to be intentional disciples-how can we teach them to be intentional disciples if we aren't ourselves? Responsibilities are being laid out. Working on organizing all of their ideas.

VI. Next Committee Meeting
Jan 20th 630, Church Conference Room